



Clacton Business Services Ltd

Chartered Accountants

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Little Clacton Parish Council
Parish Office
Youth & Community Building
Plough Corner
Harwich Road
Essex CO16 9ND

12 May 2021

Dear Sirs

**Little Clacton Parish Council (Internal Audit)
Year ended 31 March 2021**

This letter should be brought to attention of the Council.

Thank you for delivery of the papers and books.

We would inform you that we have completed the work required and the annual return has been placed within the other papers. These papers are ready for collection.

By regulation we are required to inform you if we find anything of specific or serious nature within the process. We are pleased to inform you that nothing has come to light which could lead to major problems within the internal audit process.

We enclose a note of our fees.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Stuart Tyler', written over a faint horizontal line.

Clacton Business Services Ltd

Directors: Mike Burwood ACA Stuart Tyler

Consultant: Simon Brook BSc FCA

Registered Office: Hurlingham Chambers, 61 Station Road, Clacton-on-Sea, Essex CO15 1SD

Registered in England No. 6531187

VAT No. 928 3870 89