

**LITTLE CLACTON PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE**  
**YOUTH AND COMMUNITY CENTRE ON TUESDAY,**  
**7 DECEMBER 2010 AT 7.30 PM**

**PRESENT**

**Cllr Jeffrey Couzens in the Chair**

**Cllrs R Bellamy, J Cutting, Mrs S Dass, De Vaux Balbirnie, J Dunnett, Miss L Gray, Mrs T Ismaili, B Leatherdale, Mrs E Ward, P Watson and Mrs A Wood**

**There were 30 residents present.**

**ITEMS RAISED BY RESIDENTS**

**None. Residents present were interested in the item under Matters Arising**

**APOLOGIES**

**An apology for absence was received from Cllr Smith.**

**MINUTES OF MEETINGS HELD ON 1 NOVEMBER 2010**

**These were approved and signed by the Chairman**

**The Vice-Chairman asked it be recorded there was one resident present at the meeting held on 14 October 2010 – this was agreed**

**MATTERS ARISING**

- (a) Planning for the future of Tendring Villages**

**The Chairman reported that the Parish Council had made its representations to Tendring District Council on 28 November. He then read out the submissions for the attention of the members of the public (These submissions form Appendix A to the Minutes).**

**The Chairman closed the meeting at 7.50 pm to allow the residents to comment.**

**The meeting re-opened at 8.20 pm**

**MATTERS BROUGHT FORWARD**

- (a) Internet – nothing to report**

**(b) Highway Matters – Cllr Watson reported that unfortunately the ECC Engineering Highways Manager got the wrong date for the site meeting in Holland Road. She turned up the next day by mistake. He explained the Parish Council concerns over speeding and accidents on this section of road and she agreed to obtain accident records from the Police and their conclusions. A report has since been received from Highways, which did not show any reason to extend the restrictions along Holland Road as there had only been one fatal accident and Holland Road is shown as a priority 2 route and that no change to the speed limit has been recommended.**

**Cllr Cutting reported on the Speed Watch letter which shows various changes to the programme and includes a charge from April 2011 from each group of £200. There are provisions about risk assessment and compulsory action at least once a month. Cllr Cutting will obtain further information and report back to the Parish Council**

- (c) Affordable Housing – still in abeyance (pending LDF)**

**(d) Parish Archives – Cllr Watson reported that most of the past correspondence, records etc have been brought to the new office. The papers have been sorted and those to be kept are ready for filing and unwanted official papers and documents are to be bagged and sent for**

- shredding. Because of the volume of waste including an old copier, we will need a skip to complete the move. Members agreed that a skip should be provided.
- (e) To enable the Parish Office to start functioning, we need a computer and printer. It is considered best to have a laptop which can be locked away when not in use and an A3 size printer to enable drawings to be e-mailed to us. The existing computer and printer need servicing as they are now over four years old. The best price we have been given includes purchase of laptop with 17in screen, A3 all in one printer, windows programme, loading system and registering, installing system in the office and give training and setting up passwords, collect existing equipment and service and reinstall for the agreed price of £711.19. It was proposed by Cllr Cutting, seconded by Cllr Ward and agreed to go ahead with this work.
  - (f) Youth and Community Building Extension – Cllr Watson reported he had been in contact with the architect and contractor to discuss and complete snaggings to our satisfaction as the final completion and full handover should be at the end of December. We have purchased additional keys to the main entrance door to this building as the external door is one of the items on our list of outstanding items needing attention. The final account has not been handed over to us to consider so there will not be any settlement until all parties are satisfied.

#### **POLICE/CRIME PREVENTION**

Cllr Ismaili gave the crime figures for November which included 15 missing persons from the Lodge, thefts of a pedal cycle, and two thefts from motor vehicles, nuisance neighbour at Meadowview Park. Noise nuisance in Feverills Road, suspicious circumstances in Holland Road and two RTCs one with injury in London Road and one without in Tan Lane.

#### **WORKING PARTY REPORTS**

##### **Maintenance and Services**

Cllr Watson reported that the tender documents for the village maintenance are completed and will be sent out in the New Year. These will cover the various tasks for the next three years. A letter has been written to the Millennium Field team asking for them to consider how the cost of grass cutting the meadow can be reduced as when considered in relation to size it is very expensive compared with the village hall field and the greens and verges around the village.

At about 9.30 this morning a lady driver ran into and demolished one of the entrance road gates. The insurers have confirmed that the lady has accepted responsibility and as the gate was beyond repair and to ensure the site is not left open during the Christmas and New Year period he has placed an order for the replacement to be fabricated and erected next week at a cost of £1425.

Street Lights – Cllr Ward reported that a light outside 297 Harwich Road has been out for a considerable time but no other lights are out.

Footpaths – nothing to report

##### **Planning and Development**

Cllr Wood reported on the following planning applications:

10/01181/FUL Rear extension and side conservatory at 178 Harwich Road

**It was agreed to write to TDC with no objection**

**10/01296/FUL Rear extension to form additional accommodation with nett increase of one resident at Belacamanda, 174 The Street**

**It was agreed to write to TDC with no objection**

**10/01202/FUL Internal re-ordering and alteration. New/modifications to windows and doors to north, south and west elevations, access ramp to west entrance at Village Hall, 14 London Road**

**It was agreed to write to TDC with no objection**

**10/01345/FUL First floor bedroom extension at 82 The Street**

**It was agreed to write to TDC with no objection**

**Applications determined:**

**08/01643/FUL Swains Farm, 89 The Street Approval – Full**

**09/00697/FUL Bovills Hall, St Osyth Road West Approval – Full**

**Finance and Organisation of Business**

**Cllr Bellamy reported that the Finance Working Group has reviewed progress on this year's budget and is pleased to report that all areas of Council activity are operating within agreed limits and are projected to do so until the end of the current financial year. It has, similarly, reviewed anticipated expenditure for the next financial year and is now able to recommend a small decrease in the Precept for 2011/12 without any adverse effect on the level of front line services. It was proposed by Cllr Bellamy, seconded by Cllr Cutting and agreed a precept of £67,500 be arranged for 2011/12.**

**TDALC**

**Cllr Leatherdale said various schemes were being looked at with a pilot in mid-Essex and changes to the Standards Committee work were being looked at.**

**LITTLE CLACTON PARISH FIELDS AND YOUTH AND COMMUNITY CENTRE**

**Cllr Bellamy said there was little new to report with continued use of all facilities by our regular users, albeit with some cancellations due to adverse weather conditions.**

**VILLAGE HALL**

**Cllr Dunnett said the village hall will be closed week commencing 20 December for floor renovations. The Young Offenders Group will be painting and decorating the playground equipment and hall.**

**MILLENNIUM GREEN**

**Cllr Dass said that the Committee thanked the Parish Council for the new picnic bench. Advice had been sought regarding the bulrushes and were advised to pull them out. No owls in the nest boxes this year. Swains farm has asked for the hedge to be cut. Chris Oldfield will do this work. The hedge needs to be cut back along The Street and this will be done next year.**

**TENDRING DISTRICT COUNCIL**

**Cllr De Vaux Balbirnie said the adverse weather conditions have caused much extra work. Various residents have been out gritting.**

**MEETING DATES**

**The following dates were agreed for the Council meetings in 2011:**

**January 10, February 7, March 7, April 4 (Annual Parish Meeting), May 16 (Annual Parish Council Meeting. June 6, July 4, August 1, September 5,**

**October 3, November 7, December 5**

**CORRESPONDENCE**

**Essex County Council**

**Making the Links**

**Proposed diversion of Footpath 3, Little Clacton  
Highways Act 1980, Section 119**

**Tendring District Council**

**Forward Plan 110**

**FY1 – Funding – Disabled Children**

**Sex Establishment Policy – passed to Chairman**

**EALC**

**Legal Briefing from NALC on responsibilities  
for clearing snow and ice on highways**

**Advice on Freedom of Information requests**

**Affordable Housing – Guide for Parish Councils**

**Queen’s Diamond Jubilee Beacons**

**Funding for Parish Councils – passed to Cllr  
Bellamy**

**Little Clacton Village Hall**

**Grant for grass cutting on Harold Lilley Field**

**Cllr De Vaux Balbirnie declared a personal interest**

**It was proposed by Cllr Wood, seconded by Cllr Leatherdale and agreed to make  
the usual grant of £500.**

**CPRE**

**New Tendring District Group**

**Countryside Voice – passed to Chairman**

**UK Power Networks**

**Change of ownership – passed to Cllr Watson**

**Cllr De Vaux Balbirnie**

**Donation of £50 to Parish Council as a  
Christmas gift**

**Mrs Maureen Carter  
Community**

**Retirement of Brian Nesbit from**

**Care as Transport Organiser. New volunteer  
Mrs Lombard. More volunteer drivers are  
needed**

**Audit Commission**

**Audited Accounts for 2009/10 have been  
approved.**

**Parish Councillors felt that £10,000 liability insurance was sufficient**

**FINANCE AND CHEQUES AUTHORISATION**

**The up-to-date balance of the Council’s funds were noted.**

<b>Cheques issued:</b>	<b>£</b>
<b>Mrs A L Owens (salary etc)</b>	<b>673.70</b>
<b>Mrs A L Owens (expenses)</b>	<b>24.86</b>
<b>Mr B Leatherdale (poppy wreath)</b>	<b>16.50</b>
<b>Local Landscapes</b>	<b>268.75</b>
<b>Ashby Metalworks (PCM 1010)</b>	<b>293.75</b>
<b>May Gurney Ltd</b>	<b>497.17</b>
<b>Family Support (lunch club donation)</b>	<b>100.00</b>
<b>E.ON (2 months)</b>	<b>558.22</b>
<b>Audit Commission</b>	<b>669.75</b>
<b>Crown Nursery Ltd</b>	<b>282.00</b>
<b>Local Landscapes</b>	<b>268.75</b>
<b>Kendall Contract Services</b>	<b>387.99</b>
<b>GB Maintenance (WP 105)</b>	<b>50.00</b>
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	<b>4092.44</b>
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**ITEMS DEEMED URGENT BY THE CHAIRMAN**

The Chairman raised two matters – the car boot sales along Centenary Way now held on Wednesday, Saturday and Sunday. Ask the Enforcement Officer what can be done about them.

TDC hold £600,000 in planning public housing account – what are they doing with it, where is our money and why are they sitting on this £600,000.

**ANY OTHER BUSINESS**

Cllr De Vaux Balbirnie – there is to be a Winter Carnival in the village at 2.00 pm on Saturday, 18 December.

Cllr Dass – asked about the reduction to £1,000 for Millennium Field.

Hundred Acre field has been ploughed

Cllr Watson – has applied for tree planting grant of £180.

There being no further business the Chairman closed the meeting at 9.30pm after wishing all present a very Happy Christmas

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 10 January 2011

**Chairman**

10 January 2011