

LITTLE CLACTON PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE
YOUTH AND COMMUNITY CENTRE ON TUESDAY,
7 FEBRUARY 2011 AT 7.30 PM

PRESENT

Cllr Jeffrey Couzens in the Chair

**Cllrs R Bellamy, J Cutting, De Vaux Balbirnie, J Dunnett, Miss L Gray,
Mrs T Ismaili, Mrs E Ward, P Watson and Mrs A Wood.**

There were 6 residents and the Chairman of Weeley PC present.

ITEMS RAISED BY RESIDENTS

None

APOLOGIES

Apologies for absence were received from Cllrs Dass and Leatherdale

MINUTES OF MEETINGS HELD ON 10 January 2011

These were approved and signed by the Chairman

MATTERS ARISING

- (a) Speed Gun Usage – Cllr Cutting reported a new copy of the Code of Practice from Essex Police showed a contribution of £200 to be charged for use of the speed gun. A meeting was held on 19 January and further meetings have been cancelled. The memorandum is being redesigned and consultation would have been preferred.**
- (b) Localism Bill – the Chairman reported on his reading of the Bill. It would appear that Parish Councils could undertake some of the work of District Councils but without payment. Community right to build – the Government will give advice but no money. The Chairman feels we must be mindful of this Bill.**

MATTERS BROUGHT FORWARD

- (a) Highway Matters – Cllr Smith reported on his meeting with Syngenta who are very pro getting a speed limit but the Manager is absent on sick leave at the present time. So far as the Electricity Board is concerned no-one would speak officially. Everyone else is in favour of the speed limit. Cllr Smith is to follow up with Manager of Syngenta on his return. Cllr Watson has received a letter from a resident in St Osyth Road about a dangerous brick wall on the school route. It was agreed to write to the owner.**
- (b) Affordable Housing – a letter has been received from Hastoe and it was agreed to write explaining about the LDF holding everything in abeyance at present**
- (c) Parish Archives – Cllr Watson reported that the Parish Office will be open to residents between 2 and 4 pm on the following dates: 15 and 23 February, 1, 8,14 and 22 March. Following this meeting these dates and times will be displayed in the notice boards. In line with the opening of the Parish Council office, the letter head has been changed to include both locations. Cllr Bellamy has an example and will explain the changes under item Finance and Business.**
- (d) Youth and Community Building Extension – Cllr Watson said that we have again made an approach to the Architect to arrange a site meeting to enable**

- a draft of the final account and outstanding items of work to be discussed. A reply is awaited. We have had a successful site meeting with the owner of the land adjoining this site. This was to enable the surface water drainage following the completion of the extension to be finalised and stop the 'ponding' at this end of the roadway. This work entails clearing and deepening the ditch and exposing the drain outfalls which it is hoped to be completed this week. On completion of this work we will arrange for the drain run to be pressure washed allowing the free discharge of rain water from this building and this part of the site,
- (e) LDF Progress – The Chairman read an email from Gary Ashby. We should look at the developments proposed by local developers. The Parish Plan should have to be produced extremely carefully. It was agreed to write to Gary Ashby thanking him for his clarification and feel it is vital to be included in the consultations on the preparation of the 'Development Plan'.
 - (f) Car Boot Sales -.Centenary Way. The Chairman said that full planning consent was granted in March 2010 and there is nothing we can do about it.

POLICE/CRIME PREVENTION

Cllr Ismaili gave the crime figures for January which included 4 missing persons from the Lodge, burglary in Holland Road, thefts in The Street and St Osyth Road, criminal damage – Village Hall, drunk male in The Street and RTC with injury in London Road. PCSO Barnes has been removed from this area and returned but with a much larger area to cover. It was agreed to write to the Police Superintendent saying how much we would like to keep PCSO Barnes covering our village.

WORKING PARTY REPORTS

Maintenance and Services

Cllr Watson reported that the Parish Council notice board at Meadowview is in a very bad condition, beyond repair and cannot be used. To ensure we provide adequate information points around the parish, he proposed we purchase a replacement in the same format as the others we already have. The cost of the notice board is £646.06 plus the removal of the old unit and erection of the replacement. This was seconded by Cllr Ismaili and agreed.

Following complaints about vehicles parking across the path and verge outside the front of the Village Hall, Cllr Watson proposed we purchase 2 No. bollards, matching house style to our street furniture at a cost of £404.18 plus erection. This was seconded by Cllr Dunnett and agreed.

He also reported that payment of our insurance claim for the replacement cost of the road entrance gate has not yet been received. During his 5th phone call to them, he was told that their assessor, although he had agreed to the gate replacement and accepted our claim, had not confirmed to their office in writing the cost of the gate replacement – therefore no cheque has been sent. A covering letter and a copy of the quotation is to be faxed to them at once.

Street Lights – Cllr Ward said that on 16 December last year she reported to May Gurney lights not working opposite Torcross farm and outside Little Ravens by Meadowview Park. After Christmas she received a phone call from the lady at Little Ravens saying the light still had not been repaired. May Gurney said they

would look into it straightaway and they are now working.. The light outside 297 Harwich Road has also been reported.

Footpaths – nothing to report

Planning and Development

Cllr Wood reported on the following planning application:

11/00049/FUL Rear extension forming 2 bedrooms at Belamacanda. 174 The Street

It was agreed to write to TDC with no objection

Applications determined:

10/01435/FUL Proposed side extension,Pitlochry, 5 London Road,

Approval – Full

Finance and Organisation of Business

Parish Office

(a) Services

The Parish Office is now fully equipped and connected and will normally be manned on Tuesday weekly commencing 15 February from 2pm to 4pm. Please check notice boards for up to date information as from time to time there may be some variation. In this connection, please note that week commencing 21 February the opening will be on Wednesday 23 February.

The dates for February/March are –

February 15th and 23rd. March 1st, 8th, 15th 22nd. 29th.

Contact details are-

Clerk to the Council

Mrs A L Owens

26 Craigfield Avenue

Clacton on Sea CO15 4HS

Tel/Fax 01255 427357

(Finance and Accounts)

lcpc@btinternet.com

Parish Office

Youth and Community Building

Plough Corner

Little Clacton CO16 9ND

Tel/Fax 01255 863775

(General Correspondence)

lcpc2@btinternet.com

A new letter heading has been produced to incorporate these new details and a copy is available for inspection.

(b) Utilities costs

It has been agreed that a contribution towards the cost of light, heat, cleaning etc will be made to Parish Fields who will continue to meet all outgoings in respect of the Youth and Community Building. Final details will be agreed with Parish Fields and reported to the Council in due course.

INTERNET

Cllr Bellamy said that the Council's Internet Domain name has been renewed for a further two years. No other matters to report

Meeting closed 8.35-8.38pm

QUEEN'S DIAMOND JUBILEE

The Chairman asked members for ideas for commemoration of this event.

MOTT MACDONALD REPORT

The Chairman gave a resume of the report which he had obtained. There is nothing proposed for the parish of Little Clacton. There are proposals to make some changes to the sites at Weeley and Great Bentley. All the criteria are to hand if it will be needed in the future. The Chairman is prepared to take a watching brief on

this report as it affects Weeley. It was proposed by Cllr Smith, seconded by Cllr Cutting and agreed that the Chairman should undertake a watching brief.

TDALC

No report

LITTLE CLACTON PARISH FIELDS AND YOUTH AND COMMUNITY CENTRE

Cllr Bellamy said the playing fields continue to be used on a regular basis. Following a sharp increase in the fees charged by TDC in respect of their pitches the Sunday Football League have enquired as to pitch availability at Plough Corner. The company who organise the Bank Holiday football tournaments have had to cancel two of their bookings – Easter and May Day weekends. The Spring Bank Holiday event - 28th and 29th May – will be held as normal. We will be looking to see if we can start our Car Boot Season at an earlier date to offset this loss of income. The Art group have started their fortnightly meetings in Youth and Community Hall, which has also been used for a photo shoot. All users continue to express their appreciation of the enhanced facilities. The monthly Stamp and Coin Fair starts of 19th February.

VILLAGE HALL

Cllr Dunnett said there had been trouble with youngsters creating vandalism and graffiti. They had contacted a lady from Jaywick about getting the graffiti cleared up and are awaiting a machine to do this work. Painting will commence in the better weather together with the playground equipment. We are waiting for Building Regulations approval and seeking quotes from builders etc. Winter Carnival money was proposed for the play ground equipment but village hall has not yet received any money. Cllr Bellamy is to write to the organisers as from Parish Fields on this matter.

MILLENNIUM GREEN

No report.

TENDRING DISTRICT COUNCIL

Cllr De Vaux Balbirnie said that leaflets were in the village about his allowance for charities. There is a £50,000 grant spread amongst the councillors for this purpose. There is a release of £44,000 for facilities for village playing fields.

The Chairman went to lunch at the Lunch Club in the village hall to see Mr Wagstaff receive his Veteran's Medal from the Deputy Lord Lieutenant of Essex.

CORRESPONDENCE

Essex County Council

Making the Links

Tendring District Council

Forward Plan 112
Big Society and possible Funding Opportunities
Tendring Play Guide

EALC

Additional Public Holiday – 29 April 2011
The Queen Elizabeth II Fields Challenge

Hastoe

Affordable Housing for Local People

Dealt with under Matters Brought Forward

Meeting closed 9.15 – 9.17pm

FINANCE AND CHEQUES AUTHORISATION

The up-to-date balance of the Council's funds were noted.

Cheques issued:

	£
Mrs A L Owens (salary etc)	673.70
Mrs A L Owens (expenses)	33.11
Romadorns (Lt Clacton) (electricity Xmas lights)	111.62
G R Harrison (SF107/108)	666.00
Bendale Web Design	510.00
G B Maintenance (WP107)	20.00
A T Design Stage (computer etc)	95.97
Euro-Fire Ltd	122.24
SLCC (annual subscription)	106.00
Kendall Contract Services	594.24
Namesco Ltd (domain renewal)	47.99
Euro-Fire Ltd	29.34
Namesco Ltd (StarterHost renewal)	107.99

3118.20

ITEMS DEEMED URGENT BY THE CHAIRMAN

None.

ANY OTHER BUSINESS

Cllr Watson proposed a donation of £40 be made to the Methodist Chapel for the use of their electricity for the Christmas lights on Galloway Green. This was seconded by Cllr Wood and agreed

There being no further business, the Chairman closed the meeting at 9.25pm

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 7 March 2011

Chairman
7 March 2011