

LITTLE CLACTON PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY  
7TH NOVEMBER 2011 AT 7.30PM.**

**PRESENT**

Cllr P Watson (chair)

Cllrs R Bellamy, Mrs E Ward, Mrs M Balbirnie, D Land, R Smith, J Cutting, M Joyce, P De-Vaux Balbirnie, G Bush, Miss L Gray, Mrs A Wood, J Dunnett.

There were 2 residents present.

**ITEMS RAISED BY RESIDENTS**

There were no items raised by residents.

**ANY ARISING URGENT MATTERS**

None.

**MINUTES OF MEETINGS HELD ON 3rd. OCTOBER 2011**

These were approved and signed by the Chairman. The minutes from the meeting on 26th October 2011 were also agreed and signed by the Chairman.

**MATTERS ARISING**

A further letter has been received, seven pages this time, from the resident who had previously been a member of the Millennium Green Committee. It reads on stating all that he has done in the past and insists that the Parish stops the maintenance and hedge cutting etc. The P.C. cannot get involved in the everyday running of the Green or keeping the paper trail ongoing. As the Parish Council holds the insurance on the Green and carries public liability cover we have written to the gentleman expressing that he must not take on any further work on the Green unaccompanied and without the approval of the Trust committee. The Clerk will contact their committee Chair explaining they must contact the gentleman in question and state clearly that he is no longer a member of their Trust committee and he must not undertake any work on the site without their approval. The Millennium Green committee are holding their AGM on 15th November 2011 and the Parish representative Cllr M Balbirnie intends to attend. The Trust committee has given a copy of a model 'Trust Deed Form' to the Parish, and a copy of the site location plan. The Parish now needs a copy of the actual Trust Deed that will tell who and what the responsibilities of the Trust are and a copy of the Deeds to the parcel of land. The Parish has requested that Cllr M Balbirnie explains that the copies requested are to maintain Parish records of facilities and assets that the Parish has had involvement in.

**MATTERS BROUGHT FORWARD**

(a) Highway Matters Cllr Smith reported no further news on the bridge speed restrictions, and that he had sent emails regarding the resurfacing patches and the state of Holland Road, but not yet received a reply. With regard to the Network Rail inspection, currently there is a speed restriction in place but the weight restriction notices and road crash barriers are yet to be installed. The Parish thanked Cllr Smith for his hard work in this regard and for progress made.

(b) Parish Business

The Parish Council held a meeting on 2nd October to consider the applications of land for development in and around the village, that had been deposited with TDC for inclusion in the new LDF document. The Parish Council discussed and agreed recommendations on each application including those from sites adjoining or intruding into the Little Clacton Parish.

Recently TDC held several exhibitions on "Housing Development in Tendring" and the Parish has been fortunate to borrow a set of their consultation material. Cllr Watson has called a public meeting now that the Parish has the use of this material, for 15th November 2011, 7.30pm-9.30pm at Parish Fields Community Centre. This will give residents the opportunity to be involved and submit their comments and suggestions on to TDC. The meeting will be in the form of an exhibition displaying the various sites together with the Parish Council agreed responses. Copies of the TDC produced 'questionnaire style' form will be available for residents to fill-in and submit with their comments and positive suggestions to TDC.

After this meeting has closed, Councillors will, in camera, confirm that the written recommendations are as those agreed at the meeting held earlier on 26th October 2011.

(c) Queen's Diamond Jubilee The Parish has received, free of charge, thanks to Cllr P De Vaux Balbirnie, two metal bench seats, which are in need of refurbishment. Cllr Watson said that the Parish could get two steel panels laser cut, giving the details of the Queen's Diamond Jubilee, and attach them to the back of each seat. The cost to sand blast, prime and powder coat finish & attach decorative steel panels and installation for both seats would be £620. The seats would be positioned in two locations in the village. Cllr Watson proposed that the Parish carried out these works, seconded by Cllr A Wood, the vote was unanimous.

Cllr Cutting reported a poor turn out for the Jubilee meeting held, and that not much progress was made. Another meeting has been set up for the 1st December. The School said that they would not be getting involved as the date was during half term. Cllr Bellamy reiterated that the Parish would be prepared to make a contribution but not be in a position to completely fund any celebration. Cllr Cutting to seek cheaper proposals than originally envisaged. Cllr Watson suggested that the arrangements for the Village Day were scaled down and simpler. Details of the Village celebration for the Millennium could be used as a guide and this was agreed unanimously. The Finance and Business Group would advise what monies would be made available for the event in time for the next Steering Group meeting on 1st December 2011.

(d) Hubbards & Harveys Charities

Cllr Watson said that a report had been received, and that we should prepare for the Christmas donations to the charities. They are still solvent thanks in part, to donations received from the Jive Aces appearance.

**POLICE/CRIME PREVENTION**

Cllr Cutting reported that there were 55 incidents of crime reported. 9 were absconded from Harwich Road. There were concerns for welfare, a theft from The Street, and two thefts of motor vehicles.

**WORKING PARTY REPORTS**

(a) Maintenance and services

i) Street lights Cllr Ward reported that all lighting and cabling problems in Elm Road have now completed. Light in Harwich Road on unit 182 has had to have extensive work on it by way of a new bracket for the lamp. The cost of the bracket including fitting is £152.82 plus VAT and permission to progress at this price has been given by the Chairman. There are no other problems to date.

## (b) Planning and Development

### i) Applications to date

1110 1165IFUL Proposed extension to existing outbuilding, 32 The Street 1110 1151IFUL Proposed dormer to front elevation 43 Harwich Road 11/0 1146IFUL Single storey rear extension 44 Leys Drive

11101280/FUL Installation of new air cooling and ventilating systems to cool the telephone exchange apparatus involving installation of new louvre apertures at Little Clacton ATE Harwich Road

ii) Approvals and Refusals 11/01146IFUL44 Leys Drive 11/01048IFUL 28 Sunnyside Way 11101 15 IIFUL43 Harwich Road

Approval- Full Approval - Full Approval- Full

## **INTERNET**

Nothing to report.

## **TDALC**

The next meeting will be on the 23rd November. Cllr Cutting has not yet received an agenda, but will make contact with them.

## **LITTLE CLACTON PARISH FIELDS AND YOUTH AND COMMUNITY CENTRE**

Cllr Bellamy reported that all facilities at Plough Corner continue to be used on a regular, and increasing, basis. The football pitches are now being used at a much higher level than in recent seasons. Following 'bucket collections' at the end of the Car Boot Season a donation of £440.24 was able to be made to the Mary Barron Chemotherapy Suite at Essex County Hospital.

## **VILLAGE HALL**

No news regarding troubles from youngsters at the current time. The works are now near completion, and despite the long drawn out process and dirt and debris, the hall managed to stay open.

## **MILLENIUM GREEN**

Cllr M Balbirnie reported that the path by the side of the Millennium Green is being maintained by the Highway Rangers at the present time and this will tidy up the area in Elm Road. Further clearance has taken place around the pond, thus opening up the area. Maintenance work has been started on some of the trees but further work is to be carried out on the bushes and grass area.

## **TENDRING DISTRICT COUNCIL**

Highway Rangers Elm Road Phase I completed in October (cleaning to the hedgeline from kerbside) Phase 2 to be completed by the end of November (top covering of chippings to aid weed control).

Harwich Road Work completed in October - cutting back overgrown hedge and grass from path area.

St Osyth Road West The order has gone in for ditch to be cleared. Work will be carried out in November. Residents issues - There have again been a number of issues raised by residents that have now been dealt with satisfactorily, although the Betts Green Road issue is still of major importance to the local residents. This problem can only be resolved jointly by Colne Housing and Social Services. TDC Environmental Services have been monitoring the noise and disturbance and will be issuing a report. Cllr De Vaux Balbirnie has advised Colne Housing that the current situation is not acceptable to the people living locally and needs to be resolved. Footpath 20 (Footbridge over At33 little Clacton) Cyclists and quad bikers have been using this footbridge and Cllr De Vaux Balbirnie has logged a complaint to TDC which has been referred to ECC. This is now being considered by ECC and Cllr Balbirnie will advise the Parish of the response when received.

Remembrance Day Little Clacton and Weeley will be holding their services at the village memorials next Sunday and there is also a service outside the Town Hall, Station Road at Ilam on Friday the 11th, Cllr De Vaux Bilbimie will be attending.

ECC and TDC are to join forces on certain issues. This is being done to involve ECC on issues of the area that

need attention in addition to reducing costs.

By-Pass Closure work on this is progressing to timescale and there do not appear to be too many problems with the extra traffic through the villages.

Closure of St Martins Tip Now that ECC have decided to close the tip it could lead to increased fly tipping. Although the County have quoted figures of the amount of savings made from closing the tip, there does not appear to be any budget for clearing up areas where fly tipping occurs.

Crucial Crew Event 35 primary schools (1300 children) from across Tendring will be attending this event at Valley Farm Holiday Park to learn important lessons about personal safety issues that confront them on a daily basis. A number of organisations including Essex Police, Essex County Fire and Rescue, RNLI etc. will be attending and staging scenarios.

Swan Care and Repair 61 Frinton Road, Holland on Sea (Tel. 01255 814410) - Home improvement Agency provides all kinds of services for older people over 60, disabled and vulnerable people. They offer adaptations and repairs within the home, gardening services, home from hospital service, handyperson services. If you know of any residents who might benefit from this service please contact Cllr De Vaux Balbirnie.

Urgent Call to Help Man new SOS Mobile Unit for Clacton - this pilot project is aimed at relieving the increasing pressure on the emergency services caused by people drinking excess alcohol. They are looking for volunteers to man it and inviting people interested to attend a meeting on 10th November at Imperial House, Station Road, Clacton.

Clactons First Pop up Shop opens for business - A 21 year old local person is trading with rent and rates free for three months, selling refurbished furniture which they have restored under the name of "The Emporium" in Jackson Road.

## **MEETING DATES 2012**

The proposed dates for meetings in 2012:

January 9

February 6

March 5

April 2 Annual Parish Meeting

May 14 Annual Parish Council Meeting

June 11

July 2

August 6

September 3

October 1

November 5

December 3

## **CORRESPONDENCE**

Friends of St James Re: Queens Jubilee

Little Clacton Parochial Church Council Re: Queens Jubilee

email from Linda Austin Re: Postal Scam

email from Feature Landscapes Re: FOI request

## **FINANCE AND CHEQUE AUTHORISATION**

The up to date balance of the Council's funds were noted.

Receipts:

2nd Precept	£33,750.00
Section 106	£8,529.00 (Harold Lilley Play equipment)
VAT reclaim	£13,852.24
ATC rent	£1,200.00 (2 years - 2010 and 2011)

**Cheques issued:**

Mrs A L Owens (salary etc.)	551.10
Mrs A L Owens (expenses)	30.90
Family Support – Clacton	100.00
Mr P Watson	6.00
P A Bray Ltd (completion)	2,589.76
May Gurney Ltd	314.08
RBL Poppy appeal	18.50
Homeview surveillance	1,194.00
RB Design Solutions	100.00
Clacton Business Services (PAYE)	27.00
E.ON (2 months)	570.96
Inception (toner)	71.71
HM Revenue & Customs (PAYE)	126.23
Local Landscapes	200.00
Viking (stationery)	120.83
D J Snell Builders Ltd (root)	10,566.84
Kendall Commercial Services	499.20
	<b>17,087.11</b>

**ITEMS DEEMED URGENT BY THE CHAIRMAN****ANY OTHER BUSINESS**

None

There being no further business, the Chairman closed the meeting at 9.14pm followed by a short meeting in camera, where the Council responses to the Development Applications were read out and agreed unanimously to be displayed at the exhibition being held on 15th November 2011.

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 5th December 2011.

Chairman

5 December 2011