

LITTLE CLACTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY, 2nd FEBRUARY 2015 AT 7.30 PM

PRESENT

Councillor Peter Watson in the Chair

**Councillors M Balbirnie, R Bellamy, J Cutting, P De Vaux Balbirnie,
J Dunnett, H Smith, R Smith, L Gray, and A Wood.**

Essex County Councillor Erskine and 6 members of the public present.

Before the Meeting, 4 audience members held a short talk about a new proposal for development within the Parish.

1. APOLOGIES

Councillor G Bush, B Ward and E Ward sent their apologies.

District Councillor D Skeels did not attend

2. ANY URGENT MATTERS

None

3. MINUTES OF MEETING HELD ON 5th January 2015

Councillor Cutting proposed, Councillor Gray seconded and all agreed the previous month's minutes which were then approved and signed by the Chairman as a true record.

4. MATTERS ARISING

County Councillor Erskine reported that the decision on Weeley Bridge is to be made on 4th February. There were currently 14 objections regarding noise and increased traffic worries.

8.12 pm The Chairman closed the meeting.

8.14 pm The Chairman re opened the meeting

5. MATTERS BROUGHT FORWARD

(a) Highway Matters: Councillor Smith reported that there had been flooding in Holland Road near to Syngenta. Although Essex County Council had been contacted, only TDC attended the site meeting with nearby residents and it was established that the surface water drains were on private property, therefore it was not a Council matter.

Also, there were complaints about pot holes and lorries. Essex County Councillor Erskine is to look into writing a letter.

b) Parish Business

As authorised by the Parish Council at last months meeting the Finance and Organisation of Business group have met to discuss matters brought forward from the January Meeting:-

Budget and Precept

Detailed consideration was given to all areas of expenditure including new responsibility regarding Millennium Field maintenance and the ongoing cost of footpath lights. There will also be a saving in respect of Office Administration and Burial Ground Grant. This produced a Budget total for 2015/16 of £75,450 (2014/15 - £78,500) and a proposed Precept of £74,500 (2014/15 – £74,250). Subject to any questions we now seek your confirmation of the Precept submitted to TDC in the sum of £74,500.

Councillor Bellamy proposed, Councillor De Vaux Balbirnie seconded and all agreed the Precept amount.

Village Hall Grant

IT was agreed to make a grant to the Village Hall of £1200 towards cost of CCTV cameras and grass and hedge cutting. (£500 grass maintenance & £700 towards new CCTV system) This will be met from this years budget. **Councillor Bellamy proposes to seek your confirmation that a grant be made of £1200. Councillor Cutting seconded and it was agreed by all.**

Clerks Salary and working hours

It was agreed to accept the new NALC scales giving an increase of 2.2% with affect from 1st January 2015. It was also agreed to make a further adjustment of plus and minus 2 hours per week to the Clerk and Assistant Clerks working hours, again effective from 1st January 2015.

Councillor Bellamy proposed, Councillor Gray seconded and it was agreed by all to accept these revised arrangements.

6. POLICE/CRIME PREVENTION

Councillor Cutting stated that he was still experiencing a lack of information from PSCO Haycraft. He reported that in the Police News there was an introduction to Julia Fitch, who will now be a person to correspond with. Councillor Cutting read out a report stating number of calls for December.

7. WORKING PARTY REPORTS

(a) Maintenance and Services

The Chairman reported that tender documents have been compiled and sent to prospective contractors covering our village grass and equipment maintenance for the next three years. The results and recommendations will be presented at our next meeting.

When the lighting contractor confirms how many units he has on stock we will issue an order for a further phase of replacements.

The owners of the pet shop have been written to and advised of the amount of electricity used over the Christmas period and we now await their invoice.

(1) **Footpath Lights** – The Chairman reported that they were replacing as many lights as they could from this years budget.

(2) **Footpaths** – Councillor Gray reported it had not been suitable weather to check footpaths and she was still waiting for a reply to her letter to the footpath officer regarding Harwich Road footpath. There had been no contact or answers at all yet.

(b) **Planning and Development** Councillor Wood reported on the following

(1) Applications:

Councillor Cutting declared an interest regarding item 3, 27 Weeley Road, and did not take part in discussion.

15/00028/FUL Mrs Sandra James	Variation of condition 8 of planning permission 14/00358/FUL to allow an additional area on the site to be used for storage.	Ewden Holland Road Little Clacton
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14/01932/FUL F.G.H (Essex) Ltd	Substitution of dwelling types on plots 10, 11, 12 & 13 of scheme approved under reference 14/00159/FUL for the provision of four x 2 bed bungalows in lieu of two x 3 bed and two 4 x bed houses.	Land Comprising Greengates Residential Park and adjacent 28 Weeley Road Little Clacton - No objection
15/00075/FUL Mr Oliver Burfoot	Detached replacement dwelling - change of design to planning permission 12/00530/FUL.	Hopedale 27 Weeley Road Little Clacton - No objection
15/00093/FUL	Single Storey rear extension to allow formation of sensory room-	77 Holland Road Little Clacton - No objection

(2)Decisions:

Councillor Watson declared an interest in item 14/01547/FUL, 6 Galloway Drive, and did not take part in the discussion.

14/01482/FUL Refusal - Full 05.01.2015 Delegated Decision	Change of use to open a licensed Indian restaurant and takeaway .	43 The Street Little Clacton
14/01547/FUL Refusal - Full 05.01.2015 Delegated Decision	New 3 bedroom detached dwelling on land adjacent to 6 Galloway Drive Little Clacton CO16 9LN.	6 Galloway Drive Little Clacton
14/01685/DETAIL Approval - Reserved Matters/Detailed 07.01.2015 Delegated Decision	Reserved matters application for proposed dwelling following outline application 13/01212/OUT.	Land to rear of 2 & 4 St Osyth Road Little Clacton
14/01705/FUL Approval - Full 08.01.2015 Delegated Decision	Change of use of agricultural barn to two dwellings and associated amenity space.	Bovills Hall St Osyth Road Little Clacton Clacton On Sea
14/01706/LBC Approval - Listed Building Consent 08.01.2015 Delegated Decision	Change of use of agricultural barn to two dwellings and associated amenity space.	Bovills Hall St Osyth Road West Little Clacton

14/01827/DISCON Approval - Discharge of Condition 06.01.2015 Delegated Decision	Discharge of condition 03 (Construction Method Statement) of planning permission 14/01302/FUL.	84 Harwich Road Little Clacton
14/01721/FUL Approval - Full 15.01.2015 Delegated Decision	Proposed front porch and two storey rear extension.	170 Harwich Road Little Clacton
14/01057/FUL Approval - Full 20.01.2015	Extension and conversion of existing building to create site office and three bedroom dwelling.	The Bungalow Meadow View Park St Osyth Road

8. INTERNET

Councillor Bellamy reported that the website continues to carry news of Village activities. The web hosting service and domain name have been renewed for a further two years.

9. Essex County Councillor

County Councillor Erskine reported that the Parish should note street lights on new developments and the implications for the Parish in terms of maintenance.

10. TDALC

Councillor H Smith reported that she had attended the meeting and the whole meeting was about complaints and how they should pass through the Parish Council. They were willing to come out to do the talk here at the Parish.

11. PARISH FIELDS COMPLEX Councillor Bellamy reported that there was no activity on the playing fields during January due to ground and weather conditions, but it is hoped to resume football this coming weekend. On the plus side this break means that the playing surface is still in excellent condition. The football season will now extend into May, to catch up with the lost fixtures and the Car Boot season will start of 31st May following the Classic car show on 17th May.

A wide range of activities continue in the Youth and Community Hall.

12. PAVILION EXTENSION The Chairman reported that Phase one is now complete with the hand dryers installed so that the changing rooms are now in use.

13. VILLAGE HALL

Councillor Dunnett thanked the Parish Council for their grant.

Councillor Dunnett reported that bookings for the Hall continue to be very regular and consistent. Funding for the proposed improvements to the surface area of the Playground has been secured. The order for the work has been placed with the contractors and should commence within the next few weeks when the weather improves.

Councillor Dunnett reminded everyone that the tree planting (weather permitting) is planned for Sunday 15th February 2015. Everyone wishing to help is welcome.

14. MILLENNIUM GREEN

Councillor M Balbirnie reported that the Structure and conditions and maintenance Schedule had been received. There was no further news this month.

15. TENDRING DISTRICT COUNCIL

Councillor De Vaux Balbirnie gave a written report to members of the activities at TDC during the past month which included progress on the following ongoing projects:

LDP Committee

It is the Strategic Housing Market Assessment which recommends that the Council need to plan for approximately 12,000 new homes over next 15 years. This will go with the LDP to the Planning Inspector later in the year.

Weeley Bridge weight restriction

Rodney Bass has now written to the Leader of Tendring District Council to confirm that the Bridge is safe and the restriction is to be lifted immediately.

30mph Speed Limit through Weeley and Little Clacton

The above speed limit has now been extended through Weeley to tie up with Little Clacton. 40Mph will still remain over Weeley Bridge due to a Police request.

Issues raised by Little Clacton Residents

A number of issues including planning issues, flooding and highways have been successfully dealt with this month.

Sea Defence Works completed

The beaches have been opened up to the public following completion of Phase 1 (Holland Haven to Brighton Road) sea defence work except for minor works. Phase 2 (Fernwood Avenue to Clacton Pier) will follow in due course.

Part night Street Lighting

Further to Councillor De Vaux Balbirnie's report last month, he asked if a letter had gone to Tendring District Council regarding street lights. The Chairman is going to check with the Clerk.

Return of Womens cycle Tour to Tendring District in 2015

The Tour will finish on 18th June at Marine Parade, Clacton.

Holocaust Memorial Day 27th January

Councillor De Vaux Balbirnie attended the Memorial Day in the Rose Garden on Clacton Seafront on 27th January.

Big Tree Plant 15/2/15

This is to take place on the Harold Lilley Playing Field on 15th February, all are welcome.

16. CORRESPONDENCE

The Clerk reported on the following correspondence received this month:

EALC

By Email –Bulletin for 16th & 23rd January

Ten Pac
(Tendring Pensioners Action Group)

Requesting that Councillors support the adoption of a 'Dignity in Care' code.

Tendring District Council
comparison

By Email – Parish Council Precept

17. FINANCE AND CHEQUES AUTHORISATION

The up-to-date balance of the Council's funds was noted.

Receipts

Zurich Insurance (re: Pavilion) £592.00

Cheques issued:

	£
HMRC (PAYE)	172.40
E.ON	292.64
RB Design Solutions	100.00
Namesco Ltd (starterhost)	125.17
Tendring Eldercare	75.00
Clacton Business Services (payroll)	37.80
GB Maintenance	110.00
Viking (stationery)	52.74
Mr G R Harrison (Xmas lights)	1341.00

18. ITEMS DEEMED URGENT BY THE CHAIRMAN

The Chairman reported that the Parish had to add the Pavilion on to our current Insurance schedule. Councillor Bellamy proposed that the Parish agree to the £592 paid to Zurich, Councillor Cutting seconded and all agreed.

19. ANY OTHER BUSINESS

Councillor Smith said that complaints had been received that the A133/A120 roadside was covered in litter. Councillor Erskine reported that the road would have to be closed for Litter Picking to occur, due to the speed of cars on the road.

Councillor De Vaux Balbirnie said that he had obtained a copy of an old 1894 map of Little Clacton from Tendring District Council, and would arrange for copies for anyone interested.

Councillor H Smith reported a state of the art rubbish tip at Ely which was a great example of how it should be working. She said that the whole place was immaculate and there was a place for everything.

The Chairman reported that Audrey Owens, the Clerk was currently having some good and some bad days, and was attending the hospice twice weekly.

The Chairman closed the meeting at 9.15pm

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 2nd March 2015.

**Chairman
2nd March 2015**