

LITTLE CLACTON PARISH COUNCIL  
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON  
MONDAY 1<sup>st</sup> JUNE 2015 AT 7.30PM.

**PRESENT**

Cllr J Cutting (chairman)

Cllrs Mrs M Balbirnie, P De-Vaux Balbirnie, Miss L Gray, Mrs J Lovell, Mrs J Rowland, S Rowland, Mrs D Reed, M Reed, Mrs H Smith, R Smith, J Smith-Daye, B Ward,  
County Councillor A Erskine.

District Councillors J Bray and M Brown

**1. APOLOGIES**

None

**2. ANY URGENT MATTERS**

The Chairman stated that he hoped to reduce workload in the future.

**3. MINUTES OF MEETING HELD ON 18th May 2015**

Councillor De Vaux Balbirnie requested that the minutes were altered to show that the booklets he had for sale were for £1 and not £2 as originally stated in the minutes. The Chairman changed the minutes from last month and they were approved by all and signed by the Chairman.

**4. MATTERS ARISING**

None

**5. MATTERS BROUGHT FORWARD:**

**(a) Highway Matters**

Councillor Smith had no issues to report to the meeting but requested a meeting with the Essex County Councillor after the meeting.

**(b) Parish Business**

The Chairman proposed that Ginette Loach be installed as Clerk to the Parish Council including Responsible Financial Officer and Monitoring Officer. This was seconded by Councillor De Vaux Balbirnie and all agreed.

The Chairman asked that the list of telephone numbers held by the clerk was completed.

Councillor Smith-Daye proposed that agendas were emailed to Councillors in the future, Councillor H Smith seconded and all agreed.

Councillor Reed proposed that reports were emailed to the clerk in the future and Councillor Ward seconded and all agreed.

**6. Police/Crime Prevention**

Councillor J Rowland reported that she had spoken with PC Haycraft and he is aware of the youths on bikes that have been reported lately. The Police currently do not have a mobile unit available for the Parish Council to use. The Parish were warned about the theft of Catalytic Converters, which are part of a car exhaust system. They cost over £1000 new and have a high resale value of a few hundred pounds. The Chairman reminded everyone about the website where you can find tips regarding this issue, which encourages you to etch your exhaust and park close to others to prevent theft.

The Chairman closed the meeting at 8.00 pm.

The Chairman re- opened the meeting at 8.02pm.

## 7. WORKING PARTY REPORTS

### (a) Maintenance and services

No report this month.

#### Street lights

Information regarding the Footpath Lights is to be passed over to Councillor Reed.

#### Footpaths

Cllr Gray reported that a resident had thanked the Parish for fixing the footpath near them.

### (b) Planning and Development

i) Cllr De Vaux Balbirnie reported on the following applications:

15/00726/FUL	Construction of vehicle access.	37 Holland Road Little Clacton
Mrs Susan Wood		

#### No Objections

15/00743/FUL	Erection of 4 No. single storey dwellings to provide supported living facilities.	Little Paddocks The Street Little Clacton
Maison Care Limited		

#### Defer to next meeting

ii) Determinations :

15/00497/OUT	Outline planning application with all matters reserved for the erection of one detached dwelling.	Crackstakes Farm, Tan Lane, Little Clacton
Refusal – Outline Delegated Decision	29.05.2015	
15/00596/TPO	1 No. Ash - fell to leave 1.5 metres above ground level. Remove 1 ivy covered stump.	12 Sunnyside Way, Little Clacton
refusal – Full Delegated Decision	28.05.2015	

The Chairman reported that the applicant for planning at Land at the Street, Little Clacton, had reduced the number of properties in the plan from 165 to 139.

The Chairman closed the meeting at 8.16pm.

The Chairman re-opened the meeting at 8.17pm.

### (c) Finance and Organisation of Business

Councillor Smith Daye reported that the Accounts had been returned by DCK Beavers and he passed the accounts around the table for all Councillors to see. Councillor De Vaux Balbirnie proposed the accounts, Councillor M Balbirnie seconded and all agreed. The Chairman and Clerk signed the necessary paperwork. The Clerk will now send everything to our internal and external auditors.

## 8. INTERNET

The Chairman stated that Mr Ray Bellamy is to submit a report as a member of the working party, which is to be read out during the meeting. Councillor De Vaux Balbirnie proposed, Councillor M Balbirnie seconded and all agreed that Mr Ray Bellamy stay on the working party to do a report.

**The Chairman closed the meeting at 8.21pm.**

**The Chairman reopened the meeting at 8.22pm.**

## **9. TDALC**

Councillor M Reed reported that he had attended the meeting on 27<sup>th</sup> May 2015. It was a meeting of Parish Councillors who spoke for more than an hour about the lack of local plans. Nobody was happy. The time frame for the next local plan is 2016. There were complaints about litter on the A120 from un-netted lorries. This is under investigation. There are road closures starting on 29<sup>th</sup> June for traffic management systems to be instated. Details on the highways website, and local press.

## **10. LITTLE CLACTON PARISH FIELDS**

The Chairman reported that the Football season is now finished and the Car Boot Sale was rained off, but hopefully will continue to improve.

The Youth and Community Hall has been in use lately, with Coin and Stamp fairs.

## **11. VILLAGE HALL**

**Hall:** Councillor De Vaux Balbirnie reported that the play area is virtually finished just a few small problems to deal with. There are to be signs with age restrictions put up. The Barn Dance was successful and a good time was had by all. The Carnival will be setting off from Plough Corner to The Village Hall on Saturday 6<sup>th</sup> June, and expected at 2pm at the Hall. There is now a snooker table to hire and a request was put in for disabled access.

## **12. MILLENNIUM GREEN**

Councillor M Balbirnie reported that a new people meeting had been arranged for Thursday 28<sup>th</sup> May. The committee are working on a management structure. They will be arranging necessary fundraising to cover maintenance costs. The agenda contained fund raising and grants, suggestions were made regarding boot sales and carnival stands to generate income.

Six nesting boxes are to be added on the Green. The woodland Trust have offered whips (small tree saplings). The old Village Hall fencing was offered to the Green, the members are to keep in touch for when volunteers were needed. Councillor M Balbirnie asked the parish if they could donate any bric a brac for the boot sales, they would be most grateful.

## **13. ESSEX COUNTY COUNCIL**

Essex County Councillor Erskine reported that there had been a travellers seminar. He stressed that individuals should not approach travellers but should contact him. He warned that no access to land should be allowed. It takes over 10 days minimum to evict them by the Police.

E. C. Councillor Erskine also reported that 3 Community Agents would be set up, to enable vulnerable people to live in the community with assistance. The Clerk should be contacted for the number, and it should be added to the Parish magazine.

The Chairman said that Care in the Community was discussed at the Disaster Group. He said that the onus was on Social services to provide the service. He urged those in need should register first with the social Services then contact Community Agent.

Councillor De Vaux Balbirnie reported that Careline can forward calls to the correct service provider.

Essex County Councillor Erskine said that the Community Agents would also contact Social Services first if it was necessary. They are there to be a first point of call, for those who don't feel ready to have social Services involved.

## **14. TENDRING DISTRICT COUNCIL**

Councillor Bray reported that the Committees had been set up and Planning was in the next few days. He said that the local plan committee was re assembling and the background work had been done. Neil Stock is now the Leader of the Council and Fred Nicholls was the Chairman. All committees would be meeting in

the next month and things were starting to move.

Councillor Brown reported that he was on the Licencing Committee. He said that everyone on committees had been named, and there was not much else to report yet.

## 15. CORRESPONDENCE

17/5/15	EALC	Bulletin Friday 22 <sup>nd</sup> May and 29 <sup>th</sup> May
17/5/15	ECC Make the connection	Superfast Essex Community Event 2 <sup>nd</sup> June
17/5/15	ECC Make the Connection	Superfast Essex Programme Update May
17/5/15	ECC	Replacement Waste Local Plan – Event 19 <sup>th</sup> June
8/5/15	TDC	Year book detail update
17/5/15	TDC	CIVIC Service -7 <sup>th</sup> June – New Chairman and Vice Chairman for TDC
17/5/15	TDC	Resilience Forum 9 <sup>th</sup> June

## 16. FINANCE AND CHEQUE AUTHORISATION

The up to date balance of the Council's funds were noted

<b>Cheques issued April/ May:</b>	<b>£</b>
HMRC (PAYE)	212.40
Tendring Eldercare	125.00
EALC (Arnold Baker)	60.00
GB Maintenance (trees and shrubs)	110.00
EALC (affiliation fees)	529.66

### **For June Meeting**

<b>Cheques issued May:</b>	
HMRC (PAYE)	186.60
EALC (Good Councillors Guides)	28.00
CPRE (annual subs)	36.00
Eon (Street Lighting)	576.22
Parish Fields (Office Expenses)	280.00
Viking	110.95
LB Maintenance	
(Skip and Office Clearance)	265.00
Ashtead Plant Hire	
(re-issue of Cheque)	1,005.89

## 17. ITEMS DEEMED URGENT BY THE CHAIRMAN

The Chairman reported that the plan for 130 homes had received a refusal. The Application was called in and will go in front of the full committee. This is to be 30<sup>th</sup> June. Residents can contact the Planning Department at Weeley for their 3 minutes to speak at the meeting. The working party are to set a date and venue for the exhibition.

**The Chairman Closed the meeting at 9.26pm.**

**The Chairman reopened the meeting at 9.29pm.**

The Chairman stated that the Parish had made their decision and the exhibition was to show those who want to know, what the extent of the development is.

**The Chairman Closed the meeting at 9.35pm.**

**The Chairman reopened the meeting at 9.36pm.**

**18. ANY OTHER BUSINESS**

Councillor Lovell enquired about adding an advert for the local school in the Parish notice boards. The Chairman agreed that the Clerk may add them until the event, which is the Engaines School Fete on 19<sup>th</sup> June.

There being no other business the Chairman closed the meeting at 9.40pm.

The next meeting will be held on Monday, 6<sup>th</sup> July 2015 at 7.30pm at the Youth and Community Building, Parish Fields, Plough Corner.

Chairman

6th July 2015