

LITTLE CLACTON PARISH COUNCIL  
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON  
MONDAY 5<sup>th</sup> OCTOBER 2015 AT 7.50PM.

**PRESENT**

Councillor J Cutting (chairman)

Councillors Mrs M Balbirnie, Mrs J Lovell, M Reed, Mrs D Reed, Mrs J Rowland, S Rowland, R Smith, Mrs H Smith, J Smith-Daye and B Ward.

District Councillors M Brown and J Bray

7 Residents

Prior to the Meeting, Lisa Hastings, Head of Legal Services at Tendring District Council gave a talk about the Code of Conduct.

The Residents were given time to talk before the meeting began.

**1. Residents Issues**

A resident complained about a planning application. Another resident was concerned about speeding through the Village. The Chairman said he will make enquiries about mobile boards which display speed.

**2. APOLOGIES:**

Councillors Miss L Gray and P De-Vaux Balbirnie, Essex County Councillor Erskine.

**3. ANY URGENT MATTERS**

The Chairman stated that a short meeting is to be held in CAMERA for Councillors at the end.

**4. MINUTES OF MEETING HELD ON 7<sup>th</sup> September 2015**

The Chairman proposed the updated minutes from last month, Councillor Smith-Daye seconded and they were agreed by all and signed by the Chairman as a true record.

**5. MATTERS ARISING**

**(a) Highway Matters**

Councillor R Smith reported parking issues in the turning space in Galloway's Drive, from two residents. The Chairman is to make enquiries. Councillor R Smith also reported that there were 2 speed strips in Holland Road, by Cooks Green. Councillor J Rowland said she would include speeding in her letter to P.C. Haycraft. Councillor R Smith is to contact Essex County Councillor Erskine regarding lights out around the railway bridge in Holland Road. Councillor M Reed reported that he was looking into it and whether they were owned by Essex County Council or the Parish.

**6. Police/Crime Prevention**

Councillor J Rowland had nothing to report from Bradley Haycraft, but will email him regarding speeding in the village.

11 crimes were reported in August, 3 x anti-social, 1 x burglary, 3 x violence and or sexual offences, 2 x other theft, 1 x public order, 1 x other crime.

The Essex Community Messaging service is to be linked to on the Little Clacton Parish Council website.

**7. WORKING PARTY REPORTS**

**(a) Maintenance and services**

The Chairman is to arrange another Maintenance and Services Committee meeting before the next meeting. He reported that the signposts and benches in the village did not look like they had been maintained for a while. The Horse Chestnut trees were due for a cut, as they should be cut every 5 years.

### (i) Street lights

Councillor M Reed reported that there was a light in Holland Road that was permanently on. He reported power problems on three plus a stump in Harwich Road. Councillor M Reed is to get quotes for all the work that needs doing, as well as prices to swap to LED lights, to save money long term. He is going to contact Essex County Council regarding who is responsible for cutting back the trees by Dunnetts in the village.

### (ii) Footpaths

report this month.

No

### (b) Planning and Development

The Chairman declared a non-pecuniary interest in the application for 36 Holland Road, and he left the room.

The Vice - Chairman read out the following applications and determinations:

#### (i). Applications

15/01301/OUT Mr and Mrs T Patrick	Outline planning application with all matters reserved for the development of a detached dwelling with associated garage and parking.	Land adjacent to 110 Harwich Road Little Clacton <b>Objection - Vote went 10/2 against due to building on green wedge.</b>
15/01408/FUL R. Burfoot Construction Ltd	Variation of layout and design of six bungalows as approved under planning permission 14/00106/FUL incorporating additional land in order to provide an additional two bungalows.	36 Holland Road Little Clacton <b>Objection due to reasons given before: Over development, back land development, traffic issues, overlooking issues.</b>
14/01858/OUT <b>APPEAL under SECTION 78</b>	Two detached dwellings with garaging and parking	Land at Bay tree Stables Harwich Road, Little Clacton
15/01454/FUL Mr & Mrs Butcher	Two storey extension to front elevation and alterations to elevations	By stairs 19 Weeley Road Little Clacton Deferred to next Meeting
15/01474/FUL Kinfauns Veterinary Centre Limited	Two storey side extension.	Kinfauns Veterinary Centre The Street Little Clacton Deferred to next meeting

(ii).ii) Determinations :

<i>15/01128/FUL Approval - Full 24.09.2015 Delegated Decision</i>	<i>Extension to existing vehicular access.</i>	<i>47 Holland Road Little Clacton</i>
<i>15/01318/TPO Approval - Full 22.09.2015 Delegated Decision</i>	<i>G9 - 4 No. Oak, 1 No. Sycamore - sever ivy, crown lift overhanging branches</i>	<i>National Animal Trust The Street Little Clacton</i>

All Councillors agreed with the recommendations made by the Planning Working Party for 36 Holland Road, but 110 St Osyth Road was refused, 10 to 2 by a majority vote

The Chairman returned to the room.

**6b (iii) Local Plan**

The Chairman reported that he and Councillor Smith-Daye had made representations at the Planning Meeting on 17<sup>th</sup> September. He said that our views had gone forward.

**6b (iv) Neighbourhood Plan**

Councillor M Reed reported that the Neighbourhood Plan had 'more bite' but a Parish Plan carried no weight. He said it would cost between £4 -5,000 to do. The Parish is to reinvestigate when the Local Plan is complete. We must make sure that the Planners take note. It was decided that we leave the Neighbourhood Plan on the agenda.

**(c) Finance and Organisation of Business**

The Chairman reported that the first business working party was held, minus Councillor Smith-Daye due to work commitments. He hopes to organise another one which the whole committee can attend before the next meeting. The Chairman reported that the precept would soon need to be agreed, so could Councillors submit ideas in the next few weeks that they have to the Clerk, for consideration when preparing the figures. The Chairman reported that due to new legislation, the Clerk, as the only paid employee was subject to auto – enrolment of a pension scheme by April 2016. Councillor Smith Daye proposed that the Clerk joined a pension scheme, and Councillor M Reed seconded and all agreed.

**8. INTERNET** The Chairman reported that the website continues to carry known information on all matters of interest to the village. Latest additions relate to 'Plans for new homes in Tendring', 'The Essex Rural Strategy' and the '2015 Accounts'.

The Chairman closed the meeting at 9.02pm.

The Chairman re-opened the meeting at 9.04pm.

**9. TDALC**

Councillor M Reed reported that the PCSO situation was discussed. There are no mobile phones now and the 101 number must be used. There will be only 8 PCs and 2 Sergeants for the whole of the Tendring District in the new restructure. At the TDALC meeting all agreed that this was not suitable. The Clerk was requested to write a letter to the Chief Constable and MP Douglas Carswell. Some wards pay for their own PCSO, but then find that the Police pull out from that area. There is an election coming up soon. We should state that they are forcing us to fund our own.

Councillor M Reed stated that the NALC are now on Facebook.

#### **10. LITTLE CLACTON PARISH FIELDS**

The Chairman reported that the car boot season finished 13<sup>th</sup> September with much improved returns compared to the previous year.

The football season is now well under way with a very full programme of matches, with teams enjoying the top quality playing surface. The vertidrainage was put on hold due to the dry conditions, but will be carried out as soon as the field softens over the next week or two. The Youth and Community Hall facilities continue to be well used.

#### **11. VILLAGE HALL**

Councillor De Vaux Balbirnie reported that the Village Hall was doing well and the Kids area is done, with all the parents over the moon. Last month the rota of hirers was not up to date, and the website was being updated. Now they are up to capacity on bookings.

#### **12. MILLENNIUM GREEN**

Councillor M Balbirnie reported that the total money collected from the Priory Field boot sales was £357 which has helped increase the finances of the Millennium Green. With regard to the problems experienced with getting the bank mandate changed with NatWest, which has been ongoing since the end of March, we have now been allocated our own Financial Advisor at NatWest, who is dealing with the mandate and new forms have been issued, completed and returned and I have been assured by the Financial Advisor that we should not have a repeat of the problem of the forms and documentation going missing within the bank archives. I had a call to say all updates had been received and all should be running by the end of the week. As a result of the bank problems, the grant form for the fencing had not been able to be submitted as the present Chairman and the Treasurer's information on the grant form was not compatible with the bank information.

Councillor M Balbirnie is pleased to report that the application for a free allocation of whips from the Woodland Trust has been successful and these will be planted inside the new fencing on the Elm Road boundary when the work has been completed. Councillor M Balbirnie is arranging another day working on the pond area and this should take place shortly. At the same time, grass will be raked up from the area of meadowland which has now been cut. Nothing has been heard from the Carnival Committee regarding a donation for the help given on Carnival Day. Concerns have been raised by a resident about the condition of the Millennium Green as while walking his dogs he found bags of rubbish around an area where it appeared somebody had been sleeping. Whilst regular visits of the area take place by the committee, this appeared to happen overnight and the rubbish was immediately removed when we were made aware and we are keeping an eye on the situation.

#### **13. ESSEX COUNTY COUNCIL**

No report this month.

#### **14. TENDRING DISTRICT COUNCIL**

District Councillor Brown reported the following:

Travellers have been a problem within the Tendring area, although Little Clacton has so far avoided it.

District Councillor Paul Honeywood announced that an application would be sought for any Traveller made to move on, will be made to move up to five kilometres from the existing camp site, in his words, to prevent the 'cat and mouse game' of chasing them from one spot to another.

The next local plan committee meeting is Thursday 12<sup>th</sup> November at the Town Hall, Station Road.

The Pride of Tendring Awards are open for suggestions, and they must be in by 30<sup>th</sup> October. If anyone has a suggestion I will consider it as my admission. I already have one idea but will consider others.

It has been announced that 2000 dogs have been micro chipped in the last 3 years. This is topical at the moment as it will be compulsory to chip your dog by April 2016. It can be arranged free of charge by phoning 01255 686338.

It has been announced that many Courts are to be closed. The courts concerning our area are Colchester

court including the family court, which mean Chelmsford will be our nearest. District Councillor Bray's report is included as an attachment to the minutes.

#### **15. CORRESPONDENCE**

Tendring District Council, Election Dept.	Invoice for Uncontested Election
Mrs Carter, Tendring History Recordings	Thank you
British Legion	Poppy Social promotion
Douglas Carswell's Office	Advice Surgery Promotion
Essex County Council	Essex Rural Strategy
PKF LittleJohn LLP	External Audit returned
Tendring Eldercare	Newsletter

#### **16. FINANCE AND CHEQUE AUTHORISATION**

The up to date balance of the Council's funds were noted.

EON (Sep)	394.03
Kendall Commercial Ltd (Aug)	722.13
R Bellamy (Website Aug)	100.00
Viking Ltd	79.67
A & J Lighting Solutions	333.54
PKF Littlejohn LLP (External Audit)	480.00
HMRC	73.00
TDC (Re: uncontested election)	75.00
Tendring Eldercare (Aug)	100.00
PJB Architectural Design Ltd	1,575.00

#### **17. ITEMS DEEMED URGENT BY THE CHAIRMAN**

The Chairman reported that the Clerk had made enquiries regarding training dates and prices. These will be reported when they are received.

#### **18. ANY OTHER BUSINESS**

Councillor B Ward requested that a list of important phone numbers for the Village now needed updating. He had received many phone calls from members of the public. The Chairman questioned whether it was necessary now that the website and notice boards carry the information. The problem is distribution once they are done, and the fact that they go out of date regularly.

Councillor S Rowland reported that the War Memorial was looking neglected and he was worried about the need for it to be done by the November memorial services. He offered to clean it himself. The Chairman stated that he would check with our contractors and the British Legion. Councillor M Balbirnie said that she would speak to the British Legion as she is a member.

There being no other business the Chairman closed the meeting at 9:40pm.

The next meeting will be held on Monday, 2<sup>nd</sup> November 2015 at 7.30pm at the Youth and Community Building, Parish Fields, Plough Corner.

**Chairman**  
**2<sup>nd</sup> November 2015**