

LITTLE CLACTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON  
MONDAY 7<sup>th</sup> DECEMBER 2015 AT 7.30PM.

**PRESENT**

Councillor J Cutting (chairman)

Councillors De Vaux Balbirnie, Mrs M Balbirnie, Miss L Gray, Mrs J Lovell, M Reed, Mrs J Rowland,  
S Rowland, R Smith, Mrs H Smith, J Smith-Daye and B Ward.

Essex County Councillor Erskine, District Councillor M Brown

3 Residents

The Residents were given time to talk before the meeting began.

**Residents Issues**

A resident expressed his concern that PC Haycroft may not be working as a Police Officer for Little Clacton Village any more, and he said that it would affect the Village and they really wanted to keep him.

The Clerk was asked to write to the Chief Constable to convey the feelings of the Village.

**1. APOLOGIES:** Councillor D Reed, District Councillor J Bray, .

**2. DECLARATIONS**

There were no declarations made.

**3. MINUTES OF MEETING HELD ON 2<sup>nd</sup> November 2015**

Councillor M Balbirnie stated that the height restriction barriers at the village hall should not be plural, so the Chairman amended the minutes to remove the additional 's'. The Chairman proposed the updated minutes, Councillor H Smith seconded and they were agreed by all and signed by the Chairman as a true record.

**4. URGENT MATTERS ARISING**

The Chairman thanked Councillor Ward for sweeping up all the leaves and for contacting the relevant parties in regard of the war memorial clean up. The Chairman also thanked Councillor M Reed, Councillor De Vaux Balbirnie and Councillor M Balbirnie who helped with the task, and requested that the Clerk wrote to thank the businesses Amber and the new clients in Romadorns for their help.

DECISION: Tree surgery on the Chestnut trees on the Green £500.

Councillor De Vaux Balbirnie proposed the decision, Councillor M Smith seconded and all agreed in favour.

**5. MATTERS BROUGHT FORWARD**

**(a) Highway Matters**

Councillor R Smith reported that a few tonnes of planings had been put on Feverills Road. Essex County Councillor Erskine reported that the orange lines along Holland Road were from Essex County Council, they are to do remedial work and surface dressing to the roads. He stated that the budget is to be approved in February.

Councillor R Smith reported that water was running out from a certain place, where the Nursery access was, and this had been reported previously. Essex County Councillor Erskine is to look into it again.

The Chairman mentioned other items like the pavement in Amerills Road and pot holes reported in Weeley Road. He also stated that the keep left signs across the area are in a terrible state.

The Chairman reported that the bus shelters at Meadowview Park were now completed. With regard to the flooding in Tan Lane and the subsequent closures, we are still waiting for information. The flooding at Kinfauns/ The Street has been reported and is waiting for a response.

**(b) 1** – Precept is to be an agenda item for January. The deadline is 22<sup>nd</sup> January.

**(b) 2** – Virement Authorisation is sought for the movement of underspent budgets to the capital reserve, to pay for continuing work at the Pavilion. Councillor De Vaux Balbirnie proposed the virement, Councillor Ward seconded and all were in favour.

**(b) 3-** Meeting dates were given out to all Councillors. They are as follows for the next year:

**Proposed Meeting Dates 2016**

**4 January**

**1 February**

**7 March**

**11 April Annual Parish Meeting**

**9 May Annual Parish Council Meeting**

**6 June**

**4 July**

**1 August**

**5 September**

**3 October**

**7 November**

**5 December**

**6. POLICE/CRIME PREVENTION**

The decision regarding Bradley Haycroft's future is to be made in the new year.

The crime figures for Oct were 11 in total;

4 x anti social behaviour,

2 x violence and sexual offences,

3 x burglary, 1 x vehicle crime,

1 x theft.

The Chairman passed over a crime booklet to Councillor J Rowland. Councillor J Rowland asked councillors and resident to be vigilant as this time of year, with Christmas presents on display, households are likely to be a target.

The Police were in Weeley today checking speeding.

**7. WORKING PARTY REPORTS (a) Maintenance and services** Councillor S Rowland reported that the Village maintenance was in progress now, and work is being done. The broken window is to be fixed, an email is to be sent for a price. **i) 1. Street lights** Councillor M Reed reported that the lights in Harwich Road are to be done February /March . UK power have to disconnect and connect any lights. A and J Lighting pull out the lights and take them away. **2.** Springfield Meadows light ownership is being looked into. **3.** Councillor M Reed asked about the A&J Lighting contract, and if we need to get 3 quotes. As the contract is for less than the £10,000 limit ,it does not fall under contract procedure rules. There is a May deadline.

**ii) Footpaths**

Councillor Gray reported that Harwich Road footpath is still okay. The St Osyth Road East bollards had been knocked down, but have now been replaced. The pavement near the station at Thorpe have reduced and are not safe for buggies.

**(b) Planning and Development (i) Applications:**

**A Pecuniary Interest was declared by Councillor M Balbirnie in regard to Oakwood Park, Land East of Thorpe Road. Councillor M Balbirnie left the room and the item was discussed first.**

**A non-pecuniary interest was declared by Councillor S Rowland in regard to Land South of Centenary Way (former Boot sale site). He remained in the room, but did not take part in discussion.**

15/01765/FUL Mr and Mrs Taylor	Proposed two storey side extension to form kitchen, playroom and two bedrooms; single storey rear extension to form lounge and utility room.	9 Elm Road Little Clacton <b>Recommend Approval - Must include off-street parking</b>
<b>15/01720/OUT</b> <b>Mr R Chapman</b> Ray Chapman Associates	Outline proposal for the erection of up to 175 residential dwellings, provision of permanent public open space and supporting site infrastructure, with all matters reserved apart from access.	Land South of Centenary Way <b>Recommend Refusal**</b>
<b>15/01687/OUT</b> <b>Mr and Mrs T &amp; MA Wild</b>	Outline planning Application with all matters reserved for residential development of 14 dwellings	Land at Elm Farm Little Clacton Road <b>Recommend Refusal**</b>
15/01781/OUT Mr Kevin Britton	Variation of condition 22 of planning permission 12/01262/OUT to change the wording of the condition to read: The North-South and East-West aligned roads shown generally on the Indicative Site plan (Drawing Number 6213/1101 Rev X received 2 September 2014) and described as "West Boulevard" and "South Boulevard" shall be provided in accordance with the Phasing Plan required under condition 6 above and shall be 6.75m wide.	Oakwood Park Land East of Thorpe Road Clacton On Sea <b>No comment</b>
15/01694/COUNOT	Change of use to one residential property.	Plot 2 Land adjacent to Bovills Hall, St Osyth Road West, Little Clacton <b>Recommend Approval.</b>
**See appendix A at end of minutes for Full Planning Committee comments		

(ii) Determinations :

<i>15/01307/FUL</i> <i>Approval - Full</i> <i>18.11.2015</i> <i>Delegated Decision</i>	<i>Erection of 4 bed dwelling.</i> <i>(Following removal of mobile</i> <i>home)</i>	<i>Howards Nurseries</i> <i>Batemans Lane</i> <i>Little Clacton</i>
<i>15/01454/FUL</i> <i>Approval - Full</i> <i>16.11.2015</i> <i>Delegated Decision</i>	<i>Two storey extension to</i> <i>front elevation and</i> <i>alterations to elevations</i>	<i>Bystairs</i> <i>19 Weeley Road</i> <i>Little Clacton</i>
<i>15/01474/FUL</i> <i>Approval - Full</i> <i>24.11.2015</i> <i>Delegated Decision</i>	<i>Two storey side extension</i> <i>and insertion of rooflights to</i> <i>the front and rear elevations.</i>	<i>Kinfauns Veterinary Centre</i> <i>The Street</i> <i>Little Clacton</i>
<i>15/01475/FUL</i> <i>Approval - Full</i> <i>24.11.2015</i> <i>Delegated Decision</i>	<i>Rear and side extension.</i>	<i>The Willows</i> <i>32 Weeley Road</i> <i>Little Clacton</i>

**(iii) Local Plan**

There was a meeting of the Local Plan Committee and The Chairman made a presentation of Little Clacton Parish Council views. Councillor J Smith Daye made a presentation as a resident. Tendring District Council are still not agreed on numbers, based on which report is looked at.

**(iv) Neighbourhood Plan**

Councillor M Reed reported that there was no news on the Neighbourhood Plan at present. It was decided that we leave the Neighbourhood Plan on the agenda.

**8. INTERNET**

Nothing to report this month.

**9. TDALC**

Councillor M Reed reported that the meeting spoke at length about the waste transfer stations along the A120 and debris from some land fill areas blowing in, especially when the incinerator at Great Blakenham is down with rubbish blown from stacked lorries. Essex County Council is responsible for rubbish along the

A120 from the waste stations. Complaints should be directed to Highways England whose number is 0300 123 5000. Councillor M Reed reported that a letter from Little Clacton Parish Council had been lost.

#### **10. LITTLE CLACTON PARISH FIELDS**

The Chairman reported that the drainage work carried out in the Autumn is paying dividends and, so far, no matches have been cancelled due to waterlogged ground conditions.

Work has now commenced on the next phase of the pavilion development project.

Following an incident involving a user of the Youth and Community Hall, a safety review has identified areas which could be improved and contractors have been instructed to carry out the necessary remedial works.

The clerk was asked to look back at minutes from 10-12 years ago regarding the handing over of the Village Trust to the Parish Council.

#### **11. VILLAGE HALL**

Councillor De Vaux Balbirnie reported that the floor was next to be done and funding for £1,100 was being sought.

The Chairman proposed that the Village Hall were to be given a grant for £800 towards the work , all agreed and it was carried.

#### **12. MILLENNIUM GREEN**

Councillor M Balbirnie reported that it was fantastic news to be advised that the Grant application has been approved by the Big Lottery Fund and therefore we could put the work in hand on replacing the boundary fencing along Elm Road and also the pond fencing. This work could now be carried out to avoid the bird nesting season.

Councillor M Balbirnie stated that the Millennium Green no longer require the help and financial assistance of the Parish Council for this project, which is great news for the Parish Council, who were kindly considering the possibility of supporting the Charity in the event that the grant application was not successful.

The Green will require a number of heavy duty tables and seats together with the rubbish bins and we are requesting assistance with these items from the Parish Council as, even with the small amount collected over the car boot season, we have not built up enough funds to meet the cost of these items at present. The Committee were pleased that the request for free whips from the Woodland Trust was successful and these were duly delivered in November. There are 150 of various types of bushes and trees which are being presently stored and will be planted outside the fencing once it is installed.

There is little to be done on the Millennium Green at the moment due to the adverse weather conditions but once the work on our project starts next month , the Millennium Green committee will keep an eye on the progress and fund raising in earnest will start in Spring.

Councillor M Balbirnie is to report back at a later meeting with figures for the tables and seats.

#### **13. ESSEX COUNTY COUNCIL**

Essex County Councillor Erskine reported that he has been involved in many projects which are being dealt with presently. Some of these have been reported in the relevant section of these minutes, including flooding at Tan Lane, due to blocked ditches and gullies, which has been reported to Essex County Council.

#### **14. TENDRING DISTRICT COUNCIL**

District Councillor Brown stated that Tendring District Council have 4000 followers on Twitter.

He reported that the decision on street lights at night is to be made soon. He also reported on an application for 1000 houses West of Weeley has been received by Weeley Parish Council.

District Councillor Bray's report is included as an attachment at the end of the minutes.

## 15. Correspondence for December Meeting

EALC	e- bulletins
CPRE (campaign to Protect Rural England)	Field Work Newsletter and Countryside Voice
Vicky Ford (MEP)	Annual Report
DCK Beavers Ltd	Advance Booking Form for Year end financial Report production
Animal Aid	Advertisements for their Christmas Fayre (22 <sup>nd</sup> November) , Animal Blessing Service (6 <sup>th</sup> Dec) and Quiz Night (1 <sup>st</sup> Dec)

## 16. FINANCE AND CHEQUE AUTHORISATION

The up to date balance of the Council's funds were noted.

Cheques issued:

	£
EON (Nov)	394.03
Suffolk Insurance	1,896.15
Kendall Commercial services	722.13
A&J Lighting Solutions	182.94
HMRC	82.80
British Legion (Poppy wreath)	17.00
SLCC (Subs)	111.00
R Bellamy (Website Oct /Nov)	200.00
Tendring Eldercare (Nov)	<u>125.00</u>

## 17. ITEMS DEEMED URGENT BY THE CHAIRMAN

Nothing this month.

## 18. ANY OTHER BUSINESS

The Chairman reported that there was to be Carols on the Green at 7pm on Tuesday 8<sup>th</sup> December. The

Christmas Services will be held at St James Church.

A letter has been received by residents at Galloway Drive, regarding inconsiderate parking and car sales. Councillor M Reed declared a non-pecuniary interest.

The Chairman stated that the Parish Council usually supports residents on this issue. Councillor H Smith proposed that the Clerk writes to Tendring District Council on this issue and a vote was taken.

9 Councillors voted for and 2 against, I declared an interest. Therefore it was carried that the Clerk will write to Tendring Parking Services.

Councillor De Vaux Balbirnie mentioned the Winter Warmer scheme for residents. Notices would be put in the Notice Boards regarding this free scheme.

He also passed on reports that the Christmas lights in Galloway Drive were looking a bit dull, and he suggested that residents were to be asked if they could offer use of an electricity supply.

There being no other business the Chairman closed the main meeting at 9:40pm.

The public were then asked to leave the meeting.

The Clerk and Chairman also left the room.

The next part of the meeting was held in Camera and The Vice Chairman took the Chair.

The meeting in Camera concluded at 10pm.

The next meeting will be held on Monday, 4th January 2016 at 7.30pm at the Youth and Community Building, Parish Fields, Plough Corner.

**Chairman**  
**4th January 2016**