

## The LITTLE CLACTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY, 4<sup>th</sup> MARCH 2019 AT 7.30 PM

#### **PRESENT**

**Chairperson:** J Cutting

**Councillors:** R Bellamy, D Botterell, L Gray, M Reed, J Rowland, S Rowland, J Smith-Daye, J Taylor and B Ward

**District Cllrs** Brown & Bray

**Clerk:** Mrs G Loach

#### **7 Residents**

**Residents were given time to speak before the meeting began.**

A Resident reported that many small helium canisters were found scattered on the grass at the end of Elm Road. He had already spoken to the police and logged the incident. They told him to ring 101 if any further canisters were discarded and he had seen number plates or cars of those involved. The Chairman offered to speak to PC Watson about it.

He said Drug dealers also gather at Parish Fields by the closed gates.

There was debris left along the road, and the greensward was still being used along Harwich Road to store building rubble. The parish are to send an email to TDC.

Mr Barrington Fuller announced that some land was to be donated to the Council, which was to be a spinney, and was to be named the 'Balbirnie/Watson Spinney'.

#### **1. APOLOGIES**

Apologies were received this month from Cllrs M Balbirnie, P De Vaux Balbirnie and L Moules

#### **2. CIRCULATION AND CONTENTS OF MINUTES OF THE PREVIOUS MEETING.**

The minutes were proposed by Cllr Botterell and seconded by Cllr Bellamy and all agreed, the Chairman then signed the minutes as a true record of the meeting on the 4th February.

#### **3. URGENT MATTERS ARISING**

##### **Essex County Councillor Erskine**

Councillor J Smith Daye reported that Councillor Erskine had acted against the Code of Conduct to which he was bound. Councillor J Rowland stated the Little Clacton Parish Council finds the Councillor Erskine outburst directed at Little Clacton Parish Council and its Chairman at the meeting in February 2019 inexcusable and not becoming of an Essex County Councillor and therefore brings the position of County Councillor into disrepute. It should be noted that this was not the first set of inappropriate comments made to Little Clacton Parish Council Councillors at a Parish Council Meeting. The Council instructs the Clerk to send a letter of complaint to Essex County Council Standards via the monitoring Officer.

#### **4. CHAIRMANS REPORT**

The Chairman had nothing extra to report this month.

#### **5. MATTERS BROUGHT FORWARD**

##### **(a) Highways**

##### **Devolution Pilot**

The Chairman said that there was not much money offered for the amount of work that we may be responsible for.

The Business Group met to discuss the agreement and the Chairman proposed we go ahead with the pilot scheme.

Councillor Bellamy asked if it will be binding?

The Chairman stated that it was only a pilot, if we sign then it is for the pilot scheme only.

Councillor Smith Daye proposed we go ahead with the Pilot, Councillor Botterell seconded and all were in favour.

#### **6. POLICE/CRIME REPORT**

No Crime figures were available at present.

Harwich Road speeding has been an ongoing issue and an email had been sent to PC Watson.

#### **7. WORKING PARTY REPORTS**

##### **(a) Maintenance and Services**

Bollards – a resident emailed to suggest that they were painted white to enable them to be more visible. Councillor S Rowland said that it would be an ongoing cost and they would still be invisible in the dark anyway.

The Village was looking tidier now some of the little jobs were getting done.

**i) H&S and risk assessments**

Councillor S Rowland reported that Health and Safety checks were not a legality but showed responsibility. The Parish need to keep Maintenance records and documents to meet due diligence requirements.

He also said that we need risk assessments for all our contractors and volunteers.

He suggested that a H&S expert had offered to give advice and to discuss the requirements with us, a service which was currently available.

Councillor Taylor proposed that we involved the Health and Safety Expert, Councillor Ward seconded and all agreed.

**(b) Street lights**

Councillor Reed reported that there were 3 lights out in Harwich Road to be done and a light hanging in St Osyth Road West.

Councillor M Reed reported that the three lights were to be repaired as soon as possible when the weather improves along with a fourth that had been reported.

**(c) Footpaths**

All okay and everyone doing as they should do at present.

**(d) Planning and Development**

(i) Councillor M Reed reported on the following applications:

<b>19/00246/FUL – 19/00247/LBC – 19/00229/LBC</b>	Stone Hall 55 London Road, CO16 9RB	Proposed construction of a single storey glazed extension and detached car port.- This building is Grade 2 Listed, and the proposed construction would conflict considerably with the current structure and appearance. There also appears to be conflict between trees shown on relevant application block plan drawings (00229 - 00146), trees missing which may be subject to TPO, please also consult with the Tree Preservation Officer. <b>Strongly recommend refusal.</b>
<b>19/00170/TPO</b>	Land South of Bell Elm Tan Lane CO16 9PS	1 x Oak reduce crown by 25m 9m in height and spread. To be decided by the Tree Preservation Officer.
<b>19/00093/ DETAIL.</b>	Land West of The Street	Separate document as appendix to the minutes

**(ii). Determinations:**

<b>18/01986/FUL</b>	183 Harwich Road CO16 9NL	Rear extension and eternal fenestration alterations  Approval Full
<b>18/00790/FUL</b>	Land to rear of 59-61 London Road CO16 9RB	30 New dwellings.  Approval Full

The comments were proposed by Councillor J Rowland, Councillor D Botterell seconded, and all agreed.

**(iii) Local Plan**

To be discussed in the District Councillors report.

**8. INTERNET**

The Chairman reported that the website was currently up to date with no issues.

## 9. TDALC

No meeting this month.

### (a) Speedwatch

Councillor Botterell reported that hadn't received any replies yet, but a resident who is involved with Speedwatch had been given confirmation of the new risk assessed areas.

## 10. PARISH FIELDS COMPLEX

### Water Leak

The new supply pipe is now in position and we are waiting for the Water Board to make the connection to the water meter.

**Youth and Community Hall** – The Hall continues to be used on a very regular basis. The first Stamp and Coin show of the year will be held on 6<sup>th</sup> April.

**Playing Fields** – The football season continues, and we are now making preparations for the summer events programme – Classic Car Shows, Boot Sales, Relay for Life etc.

**Upgrade** – Expressions of Interest – 14 have been received so far. The Business Group need to meet to discuss the tender documents and specifications. The current proposed date is for the 24<sup>th</sup> March, to be confirmed.

**Leases**- The Parish Fields lease needs updating. There are bits and parcels of land which now need to be re- drafted and the ATC lease needs renewing. We need to get costings for the new leases. Councillor J Smith Daye is to get prices and the business group to determine cost limits. All agreed to proceed.

## 11. VILLAGE HALL

It was reported that although we originally opposed the Stone Hall development, they were now going to contribute S106 money of £65,000 towards the Village Hall playground. The Chairman asked if the money was ringfenced for that project alone or if some could be spent on Parish Fields. District Councillor Bray said that it was very difficult to change S106 contributions once agreed.

## 12. MILLENNIUM GREEN

The Chairman reported that the pond had been cleared up. The Bird poster would be added to the Noticeboard when Councillor M Balbirnie returns.

## 13. ECC

No report this month.

## 14. TENDRING DISTRICT COUNCIL

District Councillor Bray first thanked all the Councillors for attending his wife's funeral and for the flowers and best wishes from everyone.

### Local Plan,

He reported that there was cross party agreement to change our 5-year housing number to 847. In Defence, it was because of 'Manifestly unjust development'. Our current Local Plan is still 550. He said that TDC must be stricter on affordability policy.

## 15. CORRESPONDENCE

The Clerk read out correspondence for the month:

EALC	e- bulletins
Essex Highways	Roadworks.org link for road works
Dan Matthews	Lighting Enquiry
Care Choices	Essex Care free guide
ECC	Essex County Councillor details

## 16. FINANCE AND CHEQUES AUTHORISATION

The up to date balances of the Councils funds were noted.

<b>Cheques issued:</b>	£
Eon (Feb)	156.32
A&J Lighting	196.20
Weeley Parish Church Magazine (Specials advert)	45.00
Parish Office - Microsoft Office 365	113.76
GB Maintenance	80.00
Mrs G Cutting (Parish Flower Display)	50.00
Information Commissioner Office - Subs	40.00
Viking (inks and paper)	60.79
Bank Charges Feb	11.90

Cheques were proposed by Councillor Bellamy, seconded by Councillor Reed and all agreed.

## 17. ITEMS DEEMED URGENT BY THE CHAIRMAN

None this month.

## 18. MATTERS FOR INFORMATION

The Chairman had been told of a drone flying at the rear of properties. He stated that we would have to look into the legislations before we can take action.

Councillor J Rowland reported that the verges were being messed up along The Street. Is it possible to send a letter? The Chairman agreed that a letter could be sent.

Councillor S Rowland reported that the Grass maintenance contractor had mentioned that he was unable to cut grass in some areas last year as cars were parked on the greenswards. He asked if we could do something so that the greenswards were not blocked when he was due to cut grass. The Chairman said that it would be difficult to enforce no parking on greensward as it was regarded as public highway. Many families have 3 or 4 cars now. Councillor Rowland suggested a thoughtful parking letter was sent to all residents asking them to work with us to keep the Village smart. We should mention the grass cutting season. The Chairman said he would deliver a letter to all the residents along Harwich Road to see if it works.

There was no other business and the Chairman closed the meeting at 9.10 pm.

**The next parish meeting will be held at the Youth and Community Centre at the earlier time of 7.00pm on Monday, 8<sup>th</sup> April 2019**

**This will be followed by the Annual Parish Meeting.**

**Chairman  
8<sup>th</sup> April 2019**